

## Information clause for clients in accordance with Regulation 2016/679

- 1) The administrator of your personal details is Perfect Light | Illuminations Sp. Z o. o.
- 2) You can contact the administrator of your personal details under the email address [info@perfect-light.pl](mailto:info@perfect-light.pl) or by sending a direct letter to our headquarters.
- 3) Your personal details will be processed:
  - a) for the purposes of creating a contract – it is a legal requirement to process your personal details in which you are a side ( art. 6 ust. 1 lit b General regulation for the protection of personal details 2016/679 – **Regulation 2016/679**);
  - b) For the purposes of fulfilling the legal requirements weighing on Perfect Light Illuminations Sp. Z o. o. based on applicable laws, especially in the extent of accounting and tax law – legal basis for processing is the art. 6 ust. 1 lit c regulation 2016/679;
  - c) In order to determine, pursue or defend against claims – the legal basis for processing is a legitimate interest of Perfect Light Illuminations Sp. Z o. o. (art. 6 ust. 1 lit Regulation 2016/679); a legitimate interest is put in place to allow Perfect Light Illuminations Sp. Z o. o. to defend itself against claims.
- 4) Your personal details will be transferred to entities working for Perfect Light Illuminations Sp. Z o. o. services essential for the creation of the contract, including IT system and service providers, mail operators and carriers, entities providing measuring and montage services, banks, entities providing legal services, insurance services, vindication companies and entities collecting debt.
- 5) Your personal details will be processed for the time it takes to prepare the contract. The duration may be extended each time by the expiration of claims, if the processing of your personal details is necessary in pursuing possible claims or defending against them by Perfect Light Illuminations Sp. Z o. o. After this period your personal details shall only be used for purposes required by the law, in particular accounting regulations.
- 6) It is your legal right to: be given access to the contents, request rectification, deletion, restriction of access, transfer of your personal details as well as rights to object to the processing of your personal details.
- 7) It is your legal right to rise a complaint to the authorities in charge of personal data protection, if you think the processing of your personal details is in violation of Regulation 2016/679.
- 8) Providing personal details is required by Perfect Light Illumination Sp. Z o. o. to create and finalise your contract. Failure to provide said data will result in your contract being void. t